



## Policies and Procedures

### Monthly Tuition – Yearly, Kids Can Sew program

Tuition for classes is \$90.00 per month due on the 1st of the month. If tuition is paid after the 5th a \$10 late fee will be charged. Most months have 4 classes, some have 5 and some have fewer because of holidays and school holidays. Regardless of the number of classes in the month, the tuition is \$90.00 per month. Tuition is not prorated for missed classes and there are no tuition refunds.

**Class Cancellations:** If a class is cancel due to weather events or illness, make-up days will be offered. Notification of cancellation will be posted on Website and Social Media platforms

### Make-up days

Please call (678)768-0791, TFH Sewing Studio to inform us that your child will miss class. By doing so, a Make-up day is allotted. Makeup classes are not guaranteed they are only allotted if there is an available opening in another class. Class must be made up within 2 weeks of the missed class. There will be

### Registration Fee

Curriculum book fee is \$40 which includes one year sewing curriculum pattern book (last approx. 9-12 months). As your child completes and advances to the next level there will be an additional Curriculum book fee of \$40 for the next level of sewing curriculum pattern book (last approx. 9-12 months). **New**, Registration fee \$20

### Supplies:

The Parent/Guardian will be responsible for providing the supplies needed such a fabric, and notions, etc. Let your child be the designer of their project, allow them to pick out the fabric.

- **NEW** – Due to COVID-19 student will be required to bring a sewing kit (Scissors (fabric & paper), seam ripper, measuring gauge, thread, bobbin, hand sewing needle, chopstick (or turning tool), safety pin, etc. These items will also be sold as a kit.

**Sewing Safety** – Participation in sewing/crafting is at your own risk and liability. TFH, cannot accept liability for any injury or damages that you or your child may suffer related to the class area. Any personal belonging, which enter the class area, are the responsibility of the parent/guardian. Safety is implemented on day one. We always have a first aid kit handy.

### Drop off & Pick up

Parents will be asked to drop off students. They will be checked in electronically. When class is over parents can **call studio @ 678-765-0791** to state they are here for pickup and provide their name. This information will be compared to the forms on record and the student will be released.

**If a student can no longer attend**, please provide (30) day notification prior to the next month's billing.

Thank you!

I have read and agree with the above \_\_\_\_\_ Date: \_\_\_\_\_

Print Students Name: \_\_\_\_\_

Threaded from Heaven